Approval/Variation Request Comment Sheet

1. Page _____ of _____

2. ☐ **APPROVAL REQUEST**	3. ☐ **VARIATION REQUEST**
4. AR/VR No. _____	5. PO/Subcontract No. _____
6. Organization _____	7. Reviewer _____
8. Comment:	9. Disposition:

Instructions for Filling Out Approval/Variation Request Comment Sheet

Block

1.   Technical Reviewer - Enter the total number of pages upon completion of the review.

2.   Technical Reviewer - Check the appropriate block as shown on the Approval/Variation Request (AR/VR) sheet.

3.   Technical Reviewer - Check the appropriate block as shown on the AR/VR sheet.

4.   Technical Reviewer - Enter the AR/VR number as shown on the AR/VR sheet.

5.   Technical Reviewer - Enter the Purchase Order (PO)/Subcontract number as shown on the AR/VR sheet.

6.   Technical Reviewer - Enter your organization's name.

7.   Technical Reviewer - Enter your name.

8.   Technical Reviewer - Enter your comments. Ensure your comments are traceable to the review document(s), specification or drawing.

9.   Subcontractor Technical Representative (STR) - Indicate disposition of the Technical Reviewers' comments here.